NOTICE

NOTICE IS HEREBY GIVEN THAT THE 6TH ANNUAL GENERAL MEETING OF THE MEMBERS OF NUKLEUS OFFICE SOLUTIONS LIMITED (FORMERLY KNOWN AS NUKLEUS OFFICE SOLUTIONS PRIVATE LIMITED) WILL BE HELD ON THURSDAY, 25TH SEPTEMBER, 2025 AT 11:30 A.M. (IST) THROUGH VIDEO CONFERENCING ("VC")/OTHER AUDIO-VISUAL MEANS ("OAVM"), TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS:

1. **To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2025, together with the Reports of the Board of Directors and the Auditors thereon.**

To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

"**RESOLVED THAT** the Audited Financial Statements of the Company for the Financial Year ended March 31, 2025, including the Balance Sheet as at March 31, 2025, the Statement of Profit & Loss and Cash Flow Statement for the financial year ended on March 31, 2025, together with the notes to financial statements, reports of the Board of Directors and Auditors thereon, be and are hereby received, considered and adopted."

2. **To appoint a Director in place of Mrs. Puja Gupta (DIN: 00472368), who retires by rotation and being eligible, offers herself for re-appointment.**

To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

"**RESOLVED THAT** pursuant to the provisions of Section 152 and other applicable provisions, if any, of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and Articles of Association of the Company, Mrs. Puja Gupta (DIN: 00472368), who retires by rotation at this Annual General Meeting, and being eligible, offers herself for re-appointment, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation.

3. **To re-appoint M/s M.K. Aggarwal & Company, Chartered Accountants (Firm Reg. No. 01411N), as the Statutory Auditors of the Company for a second term of five consecutive years to hold office from the conclusion of this Annual General Meeting till the conclusion of the 11th Annual General Meeting, and to fix their remuneration.**

To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to Sections 139, 142 and all other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and pursuant to the recommendation of the Audit Committee and Board of Directors of the Company, M/S. M.K. Aggarwal & Company, Chartered Accountants, (FRN-01411N) be and are hereby re-appointed as the Statutory Auditors of the Company for the term of five consecutive years, from the conclusion of this 6th Annual General Meeting till the conclusion of the 11th Annual General Meeting to be held in the year 2030, to examine and audit the accounts of the Company at a remuneration of INR 3,00,000/- P.A. plus applicable taxes and reimbursement of out-of-pocket expenses for FY 2025-26 and the remuneration for the subsequent Financial Years shall be as may be mutually agreed between the the Audit Committee and/or Board of Directors in consultation with the Statutory Auditors of the Company;

RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby authorized to settle any question, difficulty or doubt, that may arise and to do all such acts, deeds and things as may be necessary, proper or expedient for the purpose of giving effect to this resolution."

By Order of the Board of Directors
Nukleus Office Solutions Limited
(Formerly known as Nukleus Office Solutions Private Limited)

VINAY RATHORE Digitally signed by VINAY RATHORE Date: 2025.09.03 11:19:56 +05'30'

Vinay Rathore
Company Secretary & Compliance Officer
Place: Noida
Date: 03.09.2025

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 3: To re-appoint M/s M.K. Aggarwal & Company, Chartered Accountants (Firm Reg. No. 01411N), as the Statutory Auditors of the Company for a second term of five consecutive years to hold office from the conclusion of this Annual General Meeting till the conclusion of the 11th Annual General Meeting, and to fix their remuneration.

M/s M.K. Aggarwal & Company, Chartered Accountants (Firm Registration No. 01411N), were appointed as the Statutory Auditors of the Company at the 1st Annual General Meeting (AGM) held in the year 2020 for a term of five consecutive years, which expires at the conclusion of the ensuing 6th AGM. The Audit Committee and the Board of Directors of the Company, at their respective meetings, after evaluating the performance of the Auditors and based on their expertise, experience and independence, have recommended the re-appointment of M/s M.K. Aggarwal & Company as Statutory Auditors of the Company for a second term of five consecutive years commencing from the conclusion of this 6th AGM until the conclusion of the 11th AGM to be held in the year 2030.

The remuneration payable to the Statutory Auditors for FY 2025–26 is proposed to be ₹3,00,000/- (Rupees Three Lakhs Only) per annum plus applicable taxes and reimbursement of out-of-pocket expenses incurred in connection with the audit. The remuneration for the subsequent financial years during the proposed term shall be determined by the Board of Directors and/or Audit Committee, in consultation with the Statutory Auditors, from time to time.

M/s M.K. Aggarwal & Company have conveyed their consent to continue as Statutory Auditors of the Company and confirmed that their re-appointment, if made, shall be in accordance with the applicable provisions of the Companies Act, 2013 and rules made thereunder.

The Board recommends the resolution set out at Item No. 3 of the Notice for the approval of the members as an Ordinary Resolution.

None of the Directors, Key Managerial Personnel or their relatives are in any way concerned or interested, financially or otherwise, in the resolution.

NOTES

1. **In accordance with General Circular No. 09/2024 dated 19th September, 2024 issued by the Ministry of Corporate Affairs (MCA), read with its earlier circulars (General Circular Nos. 20/2020, 02/2022, 10/2022, and 09/2023), companies whose AGMs are due in the years 2024 or 2025 are permitted to conduct their AGMs through Video Conferencing (VC) or Other Audio Visual Means (OAVM) on or before 30th September, 2025, subject to compliance with the conditions set out in Para 3 and Para 4 of General Circular No. 20/2020.**

2. Hence, in compliance with the said circulars and provisions of the Companies Act, 2013 (the "Act") and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), the AGM of the Company is being held through VC/OAVM. The Notice calling the AGM has been uploaded on the website of the Company at www.nukleus.work can also be accessed from the websites of the Stock Exchanges i.e. BSE LIMITED at www.bseindia.com and Bigshare Services Private Limited (agency for providing the Remote e-Voting facility i.e. www.bigshareonline.com

3. Pursuant to the above-mentioned MCA Circulars, physical attendance of the Members is not required at the AGM, and attendance of the Members through VC/OAVM will be counted for the purpose of reckoning the quorum under section 103 of the Companies Act, 2013 ("the Act").

4. PURSUANT TO THE PROVISIONS OF THE ACT, A MEMBER ENTITLED TO ATTEND AND VOTE AT THE AGM IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON HIS/HER BEHALF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. SINCE THIS AGM IS BEING HELD PURSUANT TO THE MCA CIRCULARS AND SEBI CIRCULARS THROUGH VC/OAVM, THE REQUIREMENT OF PHYSICAL ATTENDANCE OF MEMBERS HAS BEEN DISPENSED WITH. ACCORDINGLY, IN TERMS OF THE MCA CIRCULARS AND SEBI CIRCULARS, THE FACILITY FOR APPOINTMENT OF PROXIES BY THE MEMBERS WILL NOT BE AVAILABLE FOR THIS AGM AND HENCE THE PROXY FORM, ATTENDANCESLIP AND ROUTEMAP OF THIS AGM ARE NOT ANNEXED TO THIS NOTICE.

5. Members may join the AGM through VC/OAVM mode up to 15 minutes before and after the scheduled commencement time by following the procedure detailed in the Notice. The proceedings of the AGM can be viewed by logging into the Bigshare Services Private Limited e-voting website at https://ivote.bigshareonline.com. The facility to attend the AGM through VC/OAVM shall be made available to at least

1,000 members on a first-come-first-served basis, in accordance with applicable MCA Circulars. However, this restriction shall not apply to large shareholders (holding 2% or more of the shareholding), promoters, institutional investors, directors, key managerial personnel, chairpersons of the Audit Committee, Nomination and Remuneration Committee, and Stakeholders Relationship Committee, as well as the statutory auditors, who shall be allowed to attend the meeting without the first-come-first-served restriction.

6. Corporate and institutional members are entitled to appoint their authorized representatives to attend the AGM through VC/OAVM and vote on their behalf, either through remote e-voting or during the AGM. Such members intending to authorize their representatives to participate and vote at the meeting are requested to send a certified copy of the Board Resolution or authorization letter, pursuant to Section 113 of the Companies Act, 2013, to the Scrutinizer at CS RUBINA VOHRA rrassociatenoida@gmail.com , with a copy marked to ivote@bigshareonline.com and to the Company at cs@nukleus.work , authorizing their representative(s) to attend and vote at the meeting.

7. The attendance of members participating in the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

8. The Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, setting out the material facts relating to the Special Business items, is annexed to this Notice. Further, the relevant details of the Director seeking re-appointment at this AGM, as required under Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India (ICSI), are also annexed. The requisite declarations from the Director seeking re-appointment have been received and are attached herewith as Annexure-1.

9. Ms. Rubina Vohra, Practicing Company Secretary (FCS No. 9277, CP No. 10930), Noida, has been appointed as the Scrutinizer to scrutinize the remote e-voting process and the e-voting at the AGM in a fair and transparent manner. She has communicated his willingness to act as the Scrutinizer and will be available for the said purpose.

10. In accordance with the applicable MCA and SEBI circulars, the Notice of the AGM along with the Annual Report for the financial year 2024–25 is being sent only through electronic mode to those members whose e-mail addresses are registered

with the Company or Depositories, unless any member has specifically requested a physical copy. The Notice convening the AGM and the Annual Report for FY 2024–25 are also available on the Company's website at https://www.nukleus.work/investor-relations/ , and can be accessed on the websites of the Stock Exchange i.e., Bombay Stock Exchange of India Limited at www.bseindia.com, and on the website of the Registrar and Share Transfer Agent (RTA) at https://www.bigshareonline.com/.

11. Pursuant to Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, as amended, the securities of listed companies can be transferred, transmitted, or transposed only in dematerialized form. In view of this, and to eliminate all risks associated with holding securities in physical form as well as to ensure ease of portfolio management, members holding shares in physical form are requested to consider converting their holdings into dematerialized form by contacting their respective Depository Participants (DPs). For assistance, members may contact the Company's Registrar and Share Transfer Agent, Bigshare services private limited, through their website at www.bigshareonline.com. The RTA's office is located at Office No S6-2, PINNACLE BUSINESS PARK, 6th, Mahakali Caves Rd, next to Ahura Centre, Shanti Nagar, Andheri East, Mumbai, Maharashtra 400093.

12. The route map for directions to the venue of the meeting is not annexed to this Notice, as the AGM is being held through Video Conferencing (VC) / Other Audio-Visual Means (OAVM) in accordance with the applicable MCA and SEBI circulars.

13. The Register of Directors and Key Managerial Personnel and their shareholdings, maintained under Section 170 of the Companies Act, 2013, shall be made available for electronic inspection by the members during the AGM.

14. The Register of Contracts and Arrangements in which the Directors are interested, maintained under Section 189 of the Companies Act, 2013, shall be available for electronic inspection by the members during the AGM.

15. All documents referred to in the Notice shall be available for electronic inspection by the members without any fee, from the date of circulation of this Notice up to the date of the AGM.

16. Members are requested to note that SEBI, vide its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022, has mandated that listed companies shall issue securities only in dematerialized form

while processing service requests such as issuance of duplicate securities certificates, claims from the unclaimed suspense account, renewal or exchange of securities certificates, endorsement, sub-division/splitting, consolidation of securities certificates/folios, transmission, and transposition. Accordingly, members are required to submit a duly filled and signed Form ISR-4 along with the original securities certificate(s) to the Registrar and Share Transfer Agent (RTA) for processing such service requests. The RTA shall issue a 'Letter of Confirmation' in lieu of the physical securities certificate(s) within 30 days of receipt of the request, after resolving any objections, if raised. This Letter of Confirmation shall remain valid for 120 days from the date of issuance, during which the securities holder/claimant must request dematerialization of the securities through the Depository Participant (DP). Form ISR-4 is available on the website of the RTA. Kindly note that service requests shall be processed only for folios that are KYC compliant.

17. The Securities and Exchange Board of India (SEBI) has mandated the submission of the Permanent Account Number (PAN) by every participant in the securities market. Accordingly, members holding shares in electronic form are requested to submit their PAN to their respective Depository Participants (DPs) with whom they maintain their demat accounts. Members holding shares in physical form are required to submit their PAN to the Company's Registrar and Share Transfer Agent (RTA).

18. In compliance with the provisions of Sections 108 and 110 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide its members the facility to exercise their right to vote on the resolutions proposed at the 6th Annual General Meeting through electronic voting. The remote e-voting facility is being provided by Bigshare Services Private Limited.

19. The cut-off date for determining the eligibility of members to participate in remote e-voting (i.e., voting from a place other than the venue of the AGM) and voting at the AGM is Thursday, 18th September, 2025. Members may vote only through one mode — either by remote e-voting or by voting at the AGM. If a member casts a vote through remote e-voting, he/she shall not vote again at the AGM and vice versa. Once a vote is cast through remote e-voting, it cannot be changed or voted again. However, members who have cast their vote through remote e-voting prior to the AGM may attend and participate in the meeting, but they shall not be entitled to vote again.

20. In accordance with Secretarial Standard – 2 on General Meetings issued by the Institute of Company Secretaries of India (ICSI), read with the clarification/guidance on the applicability of Secretarial Standards – 1 and 2 issued by ICSI, the proceedings of the AGM shall be deemed to be conducted at the Registered Office of the Company, which shall be the deemed venue of the AGM. As the AGM is being held through VC/OAVM, the route map to the venue is not annexed to this Notice.

21. In accordance with MCA General Circular No. 20/2020 dated 5th May, 2020, MCA General Circular No. 09/2023 dated 25th September, 2023, SEBI Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated 7th October, 2023, and SEBI Circular No. SEBI/HO/DDHS/P/CIR/2023/0164 dated 6th October, 2023, the Annual Report for the financial year 2024–25 — which includes the Audited Financial Statements along with the Reports of the Board of Directors and the Auditors for the year ended 31st March, 2025, pursuant to Section 136 of the Companies Act, 2013 — and the Notice convening the AGM pursuant to Section 101 of the Act and applicable Rules, are being sent only in electronic mode to those members whose e-mail addresses are registered with the Company, Cameo Corporate Services Limited (RTA), or the Depository Participants (DPs).

22. Physical copies of the Annual Report and Notice of AGM shall be dispatched only to those shareholders who specifically request the same. Members are requested to register or update their e-mail addresses — in case of electronic holdings, with their respective Depository Participants (DPs), and in case of physical holdings, with the Company or its Registrar and Share Transfer Agent, by following the prescribed procedure.

23. Any person who acquires shares of the Company and becomes a member after the dispatch of this Notice but holds shares as on the cut-off date, i.e., Thursday, 18th September, 2025, may obtain the login ID and password for remote e-voting by sending a request to ivote@bigshareonline.com. However, if such a member is already registered with Bigshare for remote e-voting, they may use their existing User ID and password to cast their vote. Only members who are entitled to vote shall exercise their voting rights through the e-voting facility. Any recipient of this Notice who is not a member as on the cut-off date should treat this communication as an intimation only.

24. **Members are requested to:**

- Intimate to bigshare services private limited or the Company, any changes in their postal address, e-mail address, telephone/mobile numbers, PAN, nominations, etc., using **Form ISR-1** and other forms as prescribed by SEBI;
- Intimate to their respective Depository Participants (DPs) any change in registered address, in case of shares held in **dematerialized form;**
- Quote their **Folio Number/DP ID/Client ID** in all correspondence with the Company or its RTA;
- **Consolidate their shareholdings** into one folio if they hold shares in multiple folios in the same order of names;
- Ensure their **PAN is registered** with the DPs, in case of dematerialized shareholding.

25. Scrutiniser for E-voting:

The Board of Directors has appointed Ms. Rubina Vohra, Practising Company Secretary (FCS No. 9277, CP No. 10930), as the Scrutiniser to scrutinize the remote e-voting process and voting at the AGM in a fair and transparent manner.

The Scrutiniser shall, immediately after the conclusion of voting at the AGM, first count the votes cast at the meeting and then unblock the votes cast through remote e-voting in the presence of at least two witnesses who are not in the employment of the Company. He shall prepare a consolidated Scrutiniser's Report of the total votes cast in favour and against each resolution, within the prescribed timelines, and submit the report to the Chairman or any person authorised by him. The Chairman or the authorised person shall countersign the same and declare the results accordingly.

The results declared along with the Scrutiniser's report shall be placed on the Company's website at www.nukleus.work and shall also be communicated to the stock exchanges.

26. Submission of Questions / Queries Prior to AGM:

For the ease of conducting the AGM, members who wish to ask questions or express their views on the items of business to be transacted at the meeting are requested to write to the Company at cs@nukleus.work on or before 22nd September 2025 by 5:00 P.M., mentioning their name, demat account number/folio number, registered email ID, and mobile number.

Members are advised to frame their queries precisely and concisely to enable the Company to respond appropriately, subject to the availability of time during the AGM.

27. INSTRUCTIONS FOR MEMBERS ATTENDING THE AGM THROUGH VC/OAVM:

- **Attending the AGM:** Members will be provided with a facility to attend the AGM through the video conferencing platform provided by **Bigshare Services Private Limited.** Members are requested to log in at https://ivote.bigshareonline.com using their remote e-voting credentials to join the meeting.

- **Retrieving Login Credentials:** Members who do not have or have forgotten their User ID and Password for e-voting may retrieve the same by sending an email request to Bigshare Services Private Limited.

- **Device & Connectivity Recommendations:** Members are advised to join the AGM using a **laptop, tablet, smartphone, or iPad** with a stable internet connection (preferably Wi-Fi or LAN) for a smooth experience. Please use the latest version of **Google Chrome, Safari, Microsoft Edge,** or **Firefox** browsers. Participants joining from mobile hotspots or unstable networks may experience audio/video loss due to fluctuations in connectivity.

- **Joining Time:** Members may log in to join the AGM up to **15 minutes before** the scheduled start time of the meeting.

- **Support Contact:** In case of any queries or difficulties in attending the AGM through VC/OAVM, members may write to **ivote@bigshareonline.com** or call the helpdesk at **1800 22 54 22.**

Bigshare i-Vote E-Voting System

THE INTRUCTIONS OF SHAREHOLDERS FOR REMOTE E-VOTING ARE AS UNDER:

i. The voting period begins on “Start Date & Time: Monday, 22nd September 2025 at 9:00 A.M. (IST)” and “End Date & Time: Wednesday, 24th September 2025 at 5:00 P.M. (IST)”. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 18th September 2025 may cast their vote electronically. The e-voting module shall be disabled by Bigshare for voting thereafter.

ii. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.

iii. Pursuant to SEBI Circular No. **SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020,** under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to **all the demat account holders**, **by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants**. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

iv. In terms of **SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020** on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

1. Pursuant to above said SEBI Circular**,** Login method for e-Voting and joining virtual meetings **for Individual shareholders holding securities in Demat mode** is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in Demat mode with **CDSL**	1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi/Easiest is https://web.cdslindia.com/myeasitoken/home/login or visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then use your existing my easi username & password. 2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of **BIGSHARE** the e-Voting service provider and you will be re-directed to **i-Vote** website for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. **BIGSHARE**, so that the user can visit the e-Voting service providers' website directly. 3) If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasitoken/Registration/EasiRegistration 4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a link https://evoting.cdslindia.com/Evoting/EvotingLogin The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress, and also able to directly access the system of all e-Voting Service Providers. Click on **BIGSHARE** and you will be re-directed to **i-Vote** website for casting your vote during the remote e-voting period.

Individual Shareholders holding securities in demat mode with **NSDL**	1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name **BIGSHARE** and you will be re-directed to **i-Vote** website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name **BIGSHARE** and you will be redirected to **i-Vote** website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting 4) For OTP based login you can click on https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp. You will have to enter your 8-digit DP ID,8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page with all e-Voting Service Providers. Click on **BIGSHARE** and you will be re-directed to **i-vote (E-voting website)** for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Individual Shareholders (holding securities in demat mode) login through their **Depository Participants**	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	**Helpdesk details**
Individual Shareholders holding securities in Demat mode with **CDSL**	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free No. 1800 22 55 33.
Individual Shareholders holding securities in Demat mode with **NSDL**	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.com or call at 022- 48867000.

2. **Login method for e-Voting for shareholder other than individual shareholders holding shares in Demat mode & physical mode is given below:**

- You are requested to launch the URL on internet browser: https://ivote.bigshareonline.com

- Click on "**LOGIN**" button under the '**INVESTOR LOGIN**' section to Login on E-Voting Platform.

- Please enter you '**USER ID'** (User id description is given below) and '**PASSWORD'** which is shared separately on you register email id.

    - Shareholders holding shares in **CDSL demat account should enter 16 Digit Beneficiary ID** as user id.

    - Shareholders holding shares in **NSDL demat account should enter 8 Character DP ID followed by 8 Digit Client ID** as user id.

    - Shareholders holding shares in **physical form should enter Event No + Folio Number** registered with the Company as user id.

***Note** If you have not received any user id or password please email from your registered email id or contact i-vote helpdesk team. (Email id and contact number are mentioned in helpdesk section).*

- Click on **I AM NOT A ROBOT (CAPTCHA)** option and login.

NOTE: If Shareholders are holding shares in demat form and have registered on to e-Voting system of https://ivote.bigshareonline.com and/or voted on an earlier event of any company then they can use their existing user id and password to login.

- If you have forgotten the password: Click on '**LOGIN**' under '**INVESTOR LOGIN**' tab and then Click on '**Forgot your password**?

- Enter "**User ID"** and "**Registered email ID**" Click on **I AM NOT A ROBOT (CAPTCHA)** option and click on '**Reset**'.

(In case a shareholder is having valid email address, Password will be sent to his / her registered e-mail address).

Voting method for shareholders on i-Vote E-voting portal:

- After successful login, **Bigshare E-voting system** page will appear.
- Click on "**VIEW EVENT DETAILS (CURRENT)**" under '**EVENTS**' option on investor portal.
- Select event for which you are desire to vote under the dropdown option.
- Click on **"VOTE NOW"** option which is appearing on the right hand side top corner of the page.
- Cast your vote by selecting an appropriate option "**IN FAVOUR**", "**NOT IN FAVOUR**" or "**ABSTAIN**" and click on "**SUBMIT VOTE**". A confirmation box will be displayed. Click "**OK**" to confirm, else "**CANCEL**" to modify. Once you confirm, you will not be allowed to modify your vote.
- Once you confirm the vote you will receive confirmation message on display screen and also you will receive an email on your registered email id. During the voting period, members can login any number of times till they have voted on the resolution(s). Once vote on a resolution is casted, it cannot be changed subsequently.
- Shareholder can "**CHANGE PASSWORD**" or "**VIEW/UPDATE PROFILE**" under "**PROFILE**" option on investor portal.

3. **Custodian registration process for i-Vote E-Voting Website:**

- You are requested to launch the URL on internet browser: https://ivote.bigshareonline.com
- Click on "**REGISTER**" under "**CUSTODIAN LOGIN**", to register yourself on Bigshare i-Vote e-Voting Platform.
- Enter all required details and submit.
- After Successful registration, message will be displayed with **"User id and password will be sent via email on your registered email id"**.

NOTE: If Custodian have registered on to e-Voting system of https://ivote.bigshareonline.com and/or voted on an earlier event of any company then they can use their existing user id and password to login.

- If you have forgotten the password: Click on '**LOGIN**' under '**CUSTODIAN LOGIN**' tab and further Click on '**Forgot your password**?

- Enter "**User ID**" and "**Registered email ID**" Click on **I AM NOT A ROBOT (CAPTCHA)** option and click on '**RESET**.

(In case a custodian is having valid email address, Password will be sent to his / her registered e-mail address).

Voting method for Custodian on i-Vote E-voting portal:

- After successful login, **Bigshare E-voting system** page will appear.

Investor Mapping:

- First you need to map the investor with your user ID under "**DOCUMENTS**" option on custodian portal.
    - Click on "**DOCUMENT TYPE**" dropdown option and select document type power of attorney (POA).
    - Click on upload document "**CHOOSE FILE**" and upload power of attorney (POA) or board resolution for respective investor and click on "**UPLOAD**".

Note: The power of attorney (POA) or board resolution has to be named as the "**InvestorID.pdf**" (Mention Demat account number as Investor ID.)

- Your investor is now mapped and you can check the file status on display.

Investor vote File Upload:

- To cast your vote select "**VOTE FILE UPLOAD**" option from left hand side menu on custodian portal.

- Select the Event under dropdown option.

- Download sample voting file and enter relevant details as required and upload the same file under upload document option by clicking on "**UPLOAD**". Confirmation message will be displayed on the screen and also you can check the file status on display (Once vote on a resolution is casted, it cannot be changed subsequently).

- Custodian can "**CHANGE PASSWORD**" or "**VIEW/UPDATE PROFILE**" under "**PROFILE**" option on custodian portal.

Helpdesk for queries regarding e-voting:

Login type	Helpdesk details
Shareholder's other than individual shareholders holding shares in Demat mode & Physical mode.	In case shareholders/ investor have any queries regarding E-voting, you may refer the Frequently Asked Questions ('FAQs') and i-Vote e-Voting module available at https://ivote.bigshareonline.com, under download section or you can email us to ivote@bigshareonline.com or call us at: 1800 22 54 22, 022-62638338

4. **Procedure for joining the AGM/EGM through VC/ OAVM:**

For shareholder other than individual shareholders holding shares in Demat mode & physical mode is given below:

- The Members may attend the AGM through VC/ OAVM at https://ivote.bigshareonline.com under Investor login by using the e-voting credentials (i.e., User ID and Password).
- After successful login, **Bigshare E-voting system** page will appear.
- Click on "**VIEW EVENT DETAILS (CURRENT)**" under '**EVENTS**' option on investor portal.
- Select event for which you are desire to attend the AGM/EGM under the dropdown option.
- For joining virtual meeting, you need to click on "VC/OAVM" link placed beside of "**VIDEO CONFERENCE LINK**" option.
- Members attending the AGM/EGM through VC/ OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

The instructions for Members for e-voting on the day of the AGM/EGM are as under:-

- The Members can join the AGM/EGM in the VC/ OAVM mode 15 minutes before the scheduled time of the commencement of the meeting. The procedure for e-voting on the day of the AGM/EGM is same as the instructions mentioned above for remote e-voting.

- Only those members/shareholders, who will be present in the AGM/EGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM/EGM.

- Members who have voted through Remote e-Voting will be eligible to attend the EGM. However, they will not be eligible to vote at the AGM/EGM.

Helpdesk for queries regarding virtual meeting:

In case shareholders/ investor have any queries regarding virtual meeting, you may refer the Frequently Asked Questions ('FAQs') available at https://ivote.bigshareonline.com, under download section or you can email us to ivote@bigshareonline.com or call us at: 1800 22 54 22, 022-62638338

|PH: +91-9667049487| Email: cs@nukleus.work | Website: www.nukleus.work|

Annexure –A

Brief Profile of Mrs. Puja Gupta (DIN: 00472368) {Pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and Secretarial Standard 2 (SS-2)

Description	**Details**
Name of the Director	Puja Gupta
DIN	00472368
Age	47
Qualification	Bachelor of Commerce (Honors Course) from University of Delhi.
Term of the Proposed Appointment	Executive Director
Experience	Mrs. Gupta is an entrepreneur, and she manages backend operations in our Company. She has an experience of over 20 years. Her experience varies across real estate, infrastructure, finance, insurance and education sectors.
Directorship in other Companies	ARETE SECURITIES LIMITED; MAC INSURANCE BROKING PRIVATE LIMITED; KRISHNA INFOSOLUTIONS PRIVATE LIMITED; MANDEEP INFOSOLUTIONS PRIVATE LIMITED; SHREEHAN H N SPECIALITY CHEMICALS PRIVATE LIMITED
Chairman/Member in the Committees of the other Boards of companies [Includes	Not Applicable

only Audit Committee and Stakeholders Relationship Committee (SRC)]	
Shareholding in the Company	1826203 (Equity Shares)
Disclosure of relationship between directors inter-se	Mrs. Puja Gupta is the spouse of the Promoter and Managing Director Mr. Nipun Gupta.